

NFDA Professional Women's Conference Scholarship Program

For Women of Funeral Service

Description

The NFDA Professional Women's Conference Scholarship Program is designed to offer financial support for career and professional development for women in funeral service. Individuals may apply for financial assistance to attend the **National Funeral Directors Association Professional Women's Conference in Atlanta, Georgia. The conference runs from April 25-27, 2014.**

Scholarship benefits are provided each year through generous supporters of the conference. The 2014 FSF Scholarship Program includes scholarship recipients' conference registration fees, and awards a \$1,000 travel and accommodation stipend per recipient.

Eligibility Requirements

- To apply for the scholarship, the candidate must be verifiably employed in funeral service or a related occupation; or a mortuary school student enrolled in a mortuary science program accredited by the American Board of Funeral Service Education.
- Past recipients of NFFS, FSEF or FSF scholarships to the NFDA Professional Women's Conference are ineligible.
- Scholarships will be awarded without regard to race, religious beliefs, age, national origin, or disability.

Scholarship Terms

- Scholarships are not renewable and a candidate may only receive this award once.
- Recipients are required to attend all conference functions, with the exception of FSF "Fund Day."
- *All names, employers, and any other distinguishing information will be removed from applications before they are considered for awards.*
- If unable to attend designated scholarship events, the scholarship recipient will forfeit her scholarship for that year, but may apply in subsequent years.
- Alternates may be selected in the event that a scholarship recipient is unable to attend the specific program designated by the scholarship.
- All award decisions of FSF are final.
- All scholarships are subject to available funds.
- Only completed applications will be considered. Missing information on the Personal Data Form, Scholarship Questionnaire or the Certification of Intent Form will disqualify that application.

Scholarship Guidelines

- This scholarship is for women of funeral service only.
- The Funeral Service Foundation (FSF) reserves the right to eliminate from consideration unsigned or incomplete applications without further notice to the applicant.
- FSF will not review incomplete applications for this scholarship.
- FSF will only confirm receipt of completed applications.
- Please do not send any recommendation letters, slides, portfolios, disks, etc. Only send the required materials.
- A candidate may not receive more than one Professional Women's Conference Scholarship
- Scholarships are not renewable.
- All scholarships are subject to available funds.

Award Amount

- **Up to five** Professional Women's Conference Scholarships are awarded annually.

Foundation Contact

- For more information, please call or email Nancy McGeen at 262-814-1530 or nmcgeen@funeralservicefoundation.org.

Submission Instructions

- The completed application package may be submitted to:

Funeral Service Foundation
Attn: PWC Scholarship Committee
13625 Bishop's Drive
Brookfield, WI 53005

Application Submission Deadline

- All application packages must be postmarked no later than **February 15, 2014**.
- Candidates submitting the application and all necessary attachments will be notified of the decision by **March 1, 2014**.

Application Process

The candidate must submit a complete application package, which includes:

Certification of Intent Form

- The form is included in this document.
- The applicant’s last four digits of her social security number serves as the “Application Number.”

Completed Personal Data Form

- The form is included in this document.

Completed Scholarship Questionnaire

- Please answer **ALL** of the following questions:

- 1. Why did you choose to become a funeral director and/or embalmer?**
- 2. List any community, service or professional associations in which you are currently active and explain your participation.**
- 3. What recent professional accomplishment has given you the greatest satisfaction and why?**
- 4. What effect are women having on funeral service?**
- 5. List and explain four reasons for wanting to participate in this continuing education program?**

- Answers must be typed and double spaced.
- Only one question should be answered per page.
- At least one detailed explanatory paragraph is expected in response to each question, and each response should be no more than 500 words.
- The question and “application number” from the Certification of Intent Form (i.e. last four digits of applicant’s social security number) should be typed on the top of each page. Candidate’s name should not be included.
- The Scholarship Questionnaire is the only part of a qualifying and completed application package that will be evaluated by qualified judges.
- Only completed applications will be considered. Missing information on the Personal Data Form, Scholarship Questionnaire or the Certification of Intent Form will disqualify an application.

Professional Women's Conference Scholarship Application Form

APPLICANT INFORMATION		
Name (First, Middle, Last):		
Address:		
City:	State:	ZIP:
Application Number: (Last for digits of SSN)	Email:	Phone:

EMPLOYMENT INFORMATION		
Current or Most Recent Employer:		
Title:		
Address:		
City:	State:	ZIP:
Years with current or most recent employer:		
Employment Status: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Intern <input type="checkbox"/> Other (Please specify)		

POSITIONS HELD WITH CURRENT EMPLOYER (CHECK ALL THAT APPLY)		
<input type="checkbox"/> Owner	<input type="checkbox"/> Manager	<input type="checkbox"/> Aftercare
<input type="checkbox"/> Clerical/Administrative	<input type="checkbox"/> Crematory Staff	<input type="checkbox"/> Cemetaryian
<input type="checkbox"/> Apprentice/Resident/Intern	<input type="checkbox"/> Funeral Director	<input type="checkbox"/> Embalmer
<input type="checkbox"/> Preneed Staff	<input type="checkbox"/> Hospice/Palliative Care	<input type="checkbox"/> Other

PREVIOUS EMPLOYMENT INFORMATION	
Firm:	Position:
Firm:	Position:
Firm:	Position:

POST-SECONDARY EDUCATION INFORMATION			
School	Location	Course of Study	Completion Date

PROFESSIONAL WOMEN'S CONFERENCE Certification of Intent

Applicant Name:

Enter only the last four digits of your social security number below as your "Application Number."

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If applicable, who is responsible for approving your attendance at the above named program?	
Name:	Title:
Company:	Phone:

CERTIFICATION AND SIGNATURE	
<input type="checkbox"/> I hereby affirm that all statements made in this application are true, complete and correct to the best of my knowledge.	
<input type="checkbox"/> I hereby affirm that I have completed to the Scholarship Questionnaire with no outside assistance.	
<input type="checkbox"/> If awarded an FSF scholarship for 2014 I am able to attend the above named program in 2014 or I will forfeit the scholarship.	
<input type="checkbox"/> If awarded the FSF scholarship for 2014 I understand that I am obligated to participate in the entire Professional Women's Conference (with the exception of FSF Fund Day) or will forfeit the scholarship.	
Applicant Signature:	Date:
<i>For those completing this form electronically:</i>	
<input type="checkbox"/> My typed name serves as my signature.	

Please send application package to:

Mail:

Funeral Service Foundation
Attn: PWC Scholarship Committee
13625 Bishop's Drive
Brookfield, WI 53005

Electronically:

Please email Nancy McGeen at nmcgeen@funeralservicefoundation.org.
Subject line: PWC Scholarship Committee

Thank you for your interest in the Funeral Service Foundation's Scholarship Program.