



Arizona Funeral, Cemetery and Cremation Association

BOARD MEETING
St. Francis Cemetery
Phoenix, AZ
Wednesday, May 13, 2015
10:30 am

MINUTES

In attendance:

Board

David Long, President
Paul Neville, Vice President
Amie Gazda, Secretary
Mike Darus, Treasurer
Joe Salyards
Jim Ahearne
Hillary Adair
Jeff Cruz
Donna Backhaus
Steve Handley
Liz Zeig

Absent

Butch Hampton
Bill Addison
Steve Palmer

Staff

Heather Long, Executive Director

1. Call to Order

Meeting called to order at 10:33 AM by President David Long.

2. Reports

a. President's Report

David Long, along with Heather Long and Hillary Adair, was able to attend the April ICCFA convention on behalf of the state association in San Antonio. We met new vendors as well as connected with existing supplier members. We also attended the state association lunch and connected with other Association Board Members from around the United States. We were very impressed with the educational speakers and the set up of the entire event.

Heather and David also attended two Congressional Receptions, one for Ann Kirkpatrick and one for Paul Gosar, in order to create and maintain relationships with our state representatives. This will hopefully help with any future issues we face in our state as well as when we meet on the Hill in March for national issues.

b. Secretary

Amie Gazda presented the minutes of the March 12th, 2015 meeting.

Motion to accept the March 12th report made by Amie Gazda, seconded by Paul Neville. Motion carried unanimously.

c. Treasurer

The overall membership dues is down from 2014, however our expenses are also significantly down from 2014, almost evening out the hit from dues. With a successful convention, we will remain on track for the new fiscal year.

Motion to accept the treasurer's report as of April 30, 2015 made by Paul Neville, seconded by Joe Salyards. Motion carried unanimously.

d. Executive Director

Heather was able to meet with a few new vendors at the ICCFA Convention, so plan on seeing at least 5 new vendors at our upcoming convention.

Heather made a request that the board consider allowing her to sign checks starting in the new fiscal year just to pay bills. She is looking into quickbooks to see if there is an approval process so that she can issue checks, have it approved by the treasurer and then she can sign. She also would like the board to consider a payroll and direct deposit option for her. She will present to the new board in July to get final approval.

e. NFDA Update

No report.

f. ICCFA Update

The ICCFA September Leadership conference will be held in Tucson, all members are encouraged to attend.

g. Supplier Representatives Update

Nothing new to report.

h. Foundation for Children Update

We had very few glasses requests this year, however we did help with larger requests throughout the 2014/15 school year. The Foundation paid \$700 to purchase 8 months of catheters for a student who was paralyzed from the waist down by a drunk driver accident. We also approved another \$2100 to finish purchasing sewing machines for the Washington High School after school sewing program. Finally, we approved up to \$1800 for a tonsillectomy for a 9 year old in Tucson.

i. Education Committee

The MCC Mortuary Science graduation is May 14, 2015. There are 30 students graduating this year.

The program may be moved to fall under the Chandler/Gilbert Community College umbrella.

3. Continuing Business

a. Convention 2015

We are running into a few issues concerning budget. This year, we did not have access to a photographer that was a friend of the association, therefore, quotes for photography were much higher than we have ever paid in the past. The board agreed that this was not an imperative part of the program, so Heather will just arrange for certain parts to be photographed professionally in order to save money.

We also need assistance in transporting two speakers two and from the airport. Car service would cost the association around \$400. Jeff Cruz volunteered to help as much as he can, we may just need to arrange for transportation to the airport.

b. Biological Resource Center Issue

No current updates to report per Jim Ahearne.

4. New Business

a. HB2116 Committee

John Mangum recommended putting a committee in place by the beginning of the summer so that they can meet with the team from SCI and start drafting new verbiage for the tabled bill. The board decided that the committee should contain members of the new board as well as representation from independent members. The committee will be formed by the end of convention, and names will be provided to John Mangum to set up meetings.

b. Annual Business Meeting Election

There are three seats opening up on the board, two cemetery and one funeral, however only 2 names have been placed for the ballot. Board members will approach individuals they feel would be valuable members of the board.

5. Future Agenda Items

6. Adjourn

■ **Motion to adjourn the meeting made by Joe Salyards. Seconded by Paul Neville. Motion carried unanimously.**

Meeting adjourned at 11:41pm. Respectfully submitted by Amie Gazda; prepared by Heather Long. The next full board meeting will be Thursday, July 9, 2015 at 10:30 AM, to be held at St. Francis Cemetery unless otherwise noted.